

*Organomation*TM

Laboratory Evaporators and Extractors

TM
MULTIVAP

Nitrogen Evaporation System

Instruction Manual



For Models: 11809, 11830, 11848 and 11880 (all configurations)

Your Partners In Sample Preparation since 1959

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Introduction

Instrument Items Shipped	4
Instrument Description	6
Instrument Part Identification	6

Installation

Location	8
Bath Setup	8
Instrument Setup	11

Safety Considerations - Read before operation 13**Operation**

Instrument Control Identification	14
Planning and Preparation	16
Type Z Purge Intrinsically Safe Bath Option	9 & 15
Bath Operation	17
Instrument Operation	21
Optimization	22

Maintenance and Cleaning 23**Trouble Shooting** 24**Technical Information**

Parts List	7
Service and Returns	27
Shipping - Claims for damage or shortage	28
Specifications	29
Wiring Diagrams	25

Contacting Organomation and its Representatives 28

Items Shipped

Carefully check the contents of all cartons received for damage which may have occurred in transit. Retain all cartons and packaging materials until all components have been checked against the packing slip, the component list below, and the equipment has been assembled and tested. Contact Organomation immediately if any damage or discrepancies are found.

Your shipment should contain one or more of the instruments shown below. Option codes are listed on the next page.

Cat #	Instrument Size
11809	9 Position MULTIVAP Nitrogen evaporation system
11830	30 Position MULTIVAP Nitrogen evaporation system
11848	48 Position MULTIVAP Nitrogen evaporation system
11880	80 Position MULTIVAP Nitrogen evaporation system

NA1421	Flow meter Assembly with Mounting Bracket & Connector Tube 0-30 or 0-100 LPM for all Model 118 MULTIVAP. 1 ea 11809, 11830 & 11848, & 11880
NA0603	19 ga. x 4" Stainless Steel Needles, blunt end. 9, 30, 48, 80 each for respective models and positions.
NA1105-14	14 ga x 4" Stainless Steel Needles, blunt end. 18 ea for the 11809
V10124	Manual for MULTIVAP models 11809-80
NA0636	Pasteur Pippet Adapter with flow controller, 1 Dozen per set (Optional).
NA1891	Aluminum Inserts for 11809, size per order. Each
NA1832	Aluminum Inserts, size per order. Set of 30.
NA1803	Aluminum Inserts, size per order. Set of 48.
NA1882	Aluminum Inserts, size per order. Set of 80

Option Codes and additional items shipped

The following list contains option codes and items which may have been shipped in conjunction with the standard parts shown on the previous page. Please check your packing list and order information carefully to determine if these items are included in your shipment.

Your shipment may contain the following optional items:

Option	Description
-P	Pasteur Pipit Fittings replace SS needles on the MULTIVAP. Provided with the respective MULTIVAP size ordered, reference part # NA0637.
-RT	MULTIVAP Instrument and OA-HEAT heating unit are coated in PTFE. Instrument is black in color. The water bath exterior is blue and the heat block is black.
-T	SS Needles 19 gauge x 4" (100mm) Long, are coated in PTFE and are black in color.
-Z	OA-HEAT heating unit has been modified for the Type-Z Purge Intrinsically Safe bath option. Additional parts include: differential pressure gauge, mounting bracket, and tubing.
-2	OA-HEAT water bath is wired as a 240 Volt unit.

Instrument Description

The MULTIVAP Nitrogen Evaporation System is designed for general evaporation and / or concentration of analytical or biological samples in test tube based glassware under controlled and reproducible conditions.

The complete instrument is shown below.

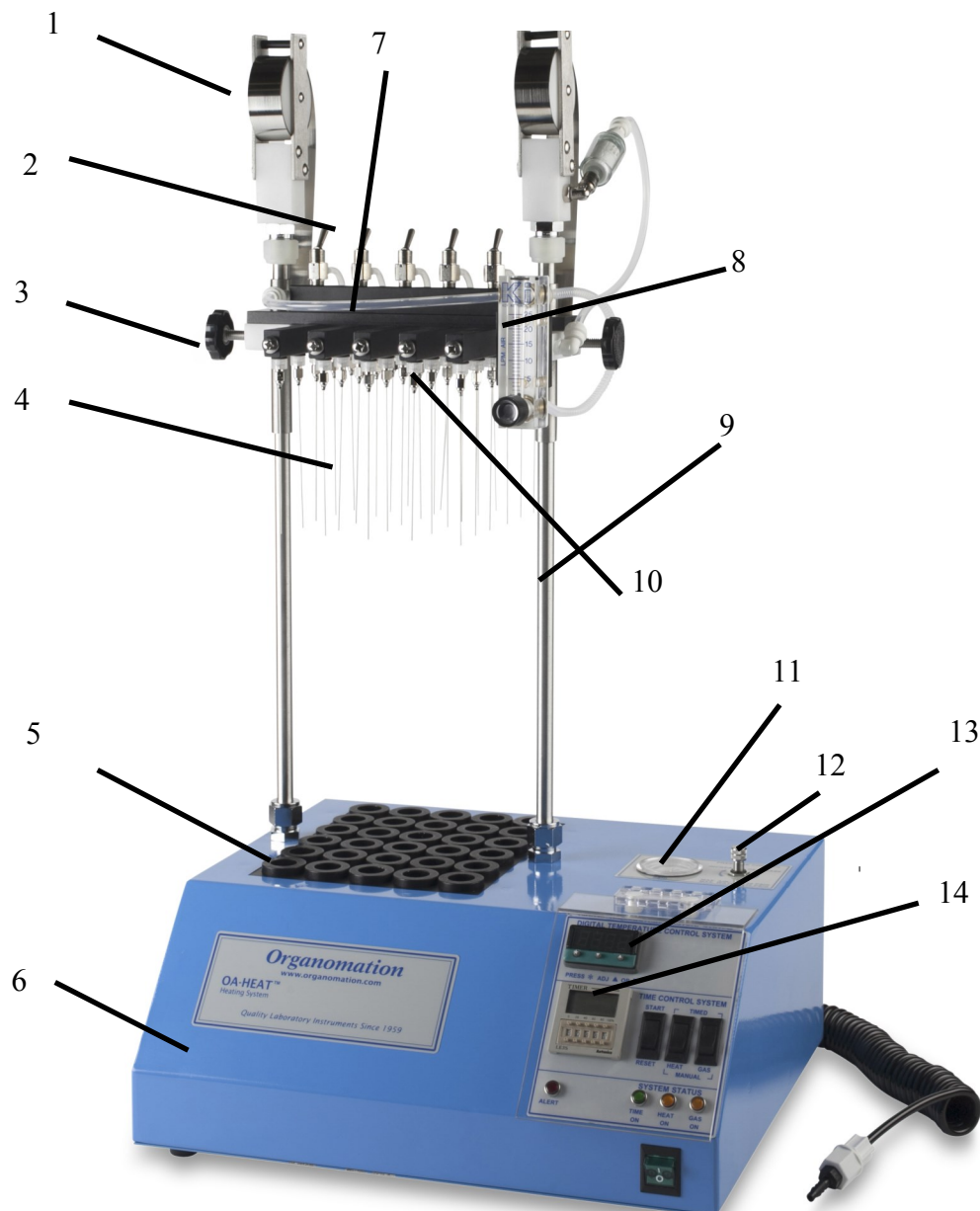


Figure 1

PARTS LIST

Item	Part Name	Cat #	Description
(1)	Hoist Assembly	P1224-M	Assists lifting of instrument. Delivers gas to manifold.
(2)	Toggle Gas Valve	P1303	On/Off gas control for each manifold row.
(3)	Lift Knob	P0612-N	Rotate to raise and lower manifold.
(4)	Blunt Needle	NA0603	Delivers gas to each sample.
	PTFE coated (Optional)	NA0603-T	PTFE coated for acid resistance.
(5)	Insert	see p.4	Allows different diameter sample tubes in heat block.
(6)	Heat Unit	N A	Dry block and control system.
(7)	Manifold	N A	Gas delivery system
(8)	Flow Meter & Bracket	NA1421	Measures gas flow rate.
(9)	Gas Tube	N A	SS tube connects flow meter to manifold.
(10)	Luer Fitting	P1302 P0607	Connects SS needle to manifold.
(11)	Pressure Gauge	N A	Measures pressure.
(12)	Pressure Regulator	N A	Adjusts incoming pressure to system.
(13)	Digital Controller	N A	Temperature control system.
(14)	Timer Control	N A	Time control system.

Location

The MULTIVAP Evaporator System should be located on a bench top or in a chemical fume hood if hazardous or flammable materials and solvents are to be used. The location should provide the necessary support services for the instrument. These include electrical power (required for dry block) and a clean inert gas source (Air or Nitrogen). Please review the Specifications Section for further information.

Dry Bath Setup

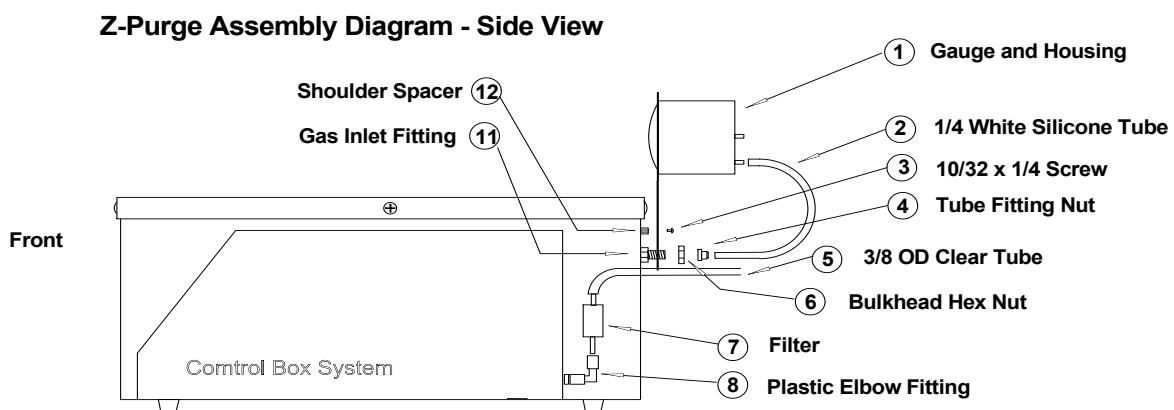
1. Position the bath on a stable flat surface such as a lab bench or in a chemical fume hood.
2. Turn the bath rocker switch to the “OFF” position.
3. Turn the heat switch to the center “OFF” position.
4. Plug the bath electrical cord into a 3 wire grounded electrical outlet rated for 110-120 VAC, 50-60 Hz, single phase, 15 amps.

Optional 220 VAC baths are clearly marked and should be plugged into a 3 wire grounded electrical outlet rated for 220-240 VAC, 50-60 Hz, single phase, 15 amps.

Dry Bath Setup (Continued)

6. Type-Z Purge Inherently Safe Bath option - **If you do not have this option, please proceed to the next section.** Procedures for operating this system may be found in the Operation Section. Quick start instructions are posted on the front of the bath. Please refer to Figure 3 below for parts list and installation.
- A. Install the Type Z Purge Gauge Assembly to the rear of the bath as shown. The bracket attaches to the rear of the bath and is held in place by a 6-32 x 1/4" screw on the shoulder spacer and by a 1/4" bulkhead hex nut on the gas inlet fitting.
 - B. Connect the small white silicone tube attached to the gauge to the gas inlet fitting using the compression nut provided.
 - C. Attach the filter with 5 foot tube to the plastic elbow fitting located at the base of the bath. Insert the filter into the fitting and tighten the nut. Connect the tube to a clean gas source.
 - D. Test the system by turning on the gas flow to the Z Purge System. Adjust the gas flow until the gauge reads 0.1 inches water pressure.

WARNING - If this unit is located in a hazardous area where volatile fumes are present, the Z-Purge System must be activated for a minimum of 10 minutes prior to activation of bath power. Please review the Safety and Operations sections.

**FIGURE 3**

Dry Bath Setup (Continued)

8. Connect the black connector tube to the lower left connector on the rear of the unit labeled GAS INPUT. Connect the other end to a suitable gas source.
9. Pressure Control is standard on all MULTIVAPs. This item is pre-installed onto the top of the bath box. Adjustment range is 0 - 30 psig.
10. Fill the bath with water to within one inch of the rim, approximately (25mm). To reduce scale and mineral buildup, de-ionized or distilled water may be used.

Instrument Setup

1. Install the two 5/8" DIA SS Tubes into the fittings located on either side of the bath chamber. Tighten the compression screws.
2. Place the manifold over the tops of the two 5/8" SS tubes and slide the manifold downwards until 2 inches (50mm) of the tube extend above the manifold. Lock the manifold in place by tightening the thumb screws on each side.
3. Flow Meter Assembly for MULTIVAP Systems purchased with a side mounted control box.
 - A. The flow meter will be attached to the top right bracket of the manifold assembly. The meter should be positioned with the needle valve facing forward.
 - B. The right post is the gas source; it flows into the right hand hoist assembly and into the flow meter.
4. Connect the coiled black connector tube to the fitting located on the lower back right corner of the control box. Press firmly into place.
5. Install the aluminum test tube inserts into the heating unit. Inserts are available for a wide range of test tube diameters and may be used interchangeably as needed. When properly installed, the insert will rest in the bottom of the hole.

Instrument Setup (Continued)

7. Needles and Pipets - SS Luer Lock Needles are supplied with the standard MULTIVAP system. Optional Pasteur Pipet Adapters allow the use of glass pipets. These fittings replace SS Needles on the MULTIVAP. Pasteur Pipet Adapters may be purchased separately with the standard MULTIVAP, allowing the use of both needles and pipets.
 - A. SS Needles - Install into the Luer fittings at the bottom of the manifold assembly by rotating the needle 1/2 turn. Do not over tighten, finger tight only. It is recommended that the needles be installed from the back forward.
 - B. Pasteur Pipet Adapters - Carefully push the pipet onto the Pasteur pipet adapter. Install the pipet/PPA assembly into the Luer fitting at the bottom of the manifold assembly by rotating 1/2 turn. 15cm glass pipets are recommended. Needles or PPA's may be used interchangeably in the MULTIVAP at the same time.

Note: It is recommended that the needle guide plate be removed when using pipets.
8. Install the inserts into the heating unit.
9. Align the manifold so that the needle tips are centered over the test tube holes in the block.

Safety Considerations

READ THIS SECTION BEFORE EQUIPMENT OPERATION!

This equipment is designed for use in the Analytical or Environmental Laboratory by trained laboratory personnel for evaporative applications. Use of this equipment beyond its stated intended purpose and operating parameters is not recommended and will be the sole responsibility of the user. This equipment should not be modified or altered. Organomation assumes no liability for any misuse of or modification to this product and such misuse or modification will immediately void all warranties.

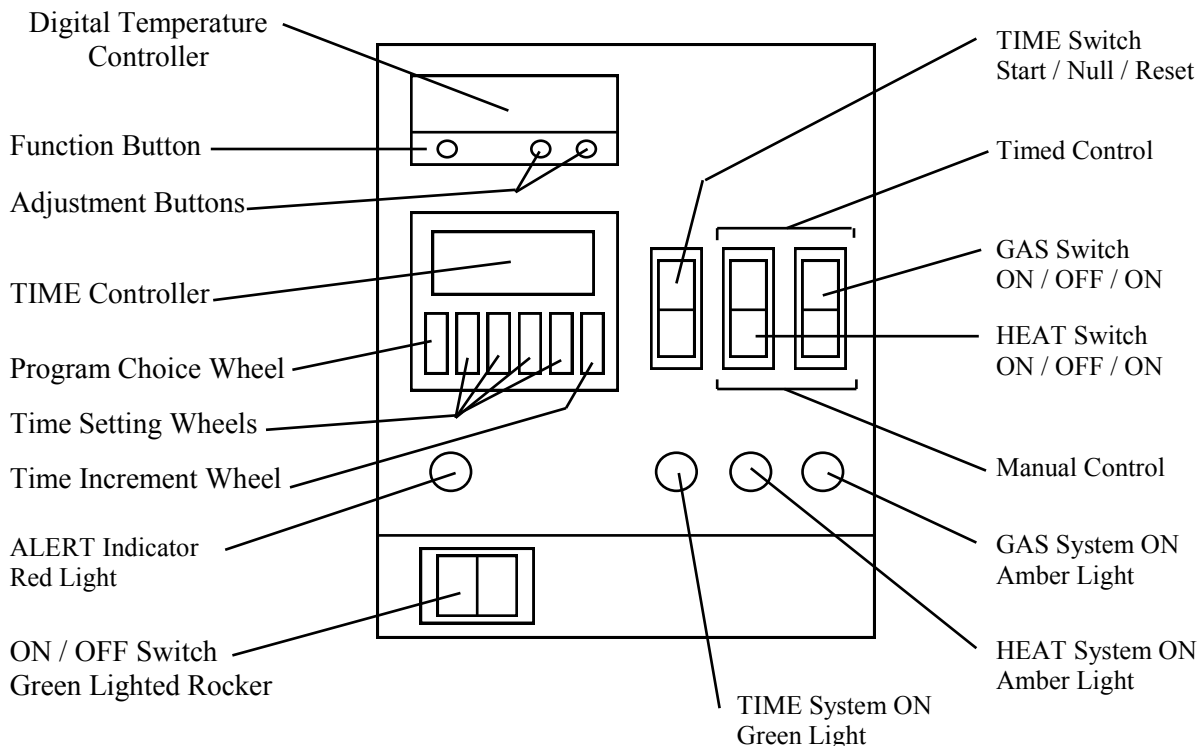
This equipment should be used in accordance with the operating instructions contained in this manual. For alternative uses not covered in this manual, please contact Organomation technical department for product suitability, safety, and alternative operating instructions.

The following are general safety guidelines recommended when using this product. Please consult your laboratory safety officer for any additional safety steps which may be necessary for your specific application or material.

1. Thoroughly review your MSDS (Material Safety Data Sheets) for all chemicals to be used with this equipment.
2. Do not use this equipment with materials with auto ignition points below 150 °C.
3. Hand and eye protection are required when using this product. Additional protection may be required with respect to the materials being used. Please consult your laboratory safety officer.
4. This product should be used in a chemical fume hood with adequate ventilation.
5. Do not move the product when hot.
6. Do not open bath enclosure while energized - SHOCK HAZARD!
7. Repairs of electrical components should be conducted by a trained electrical technician. Incorrect replacement parts or assembly may damage the product and create a serious safety hazard for the user. Factory repair is highly recommended.
8. **Highly flammable materials such as Petroleum Ether should not be used with this product unless the Type-Z Purge intrinsically safe bath option is installed and operating.**
9. Use of acidic or base materials may damage this product and are not recommended unless the product was ordered with the optional protective coating in PTFE.

Instrument Controls - Main Control Panel

- Digital Controller** - Controls bath temperature
- Timer Controller** - Controls timed functions when selected. Used for bath preheat or automated control of services.
- Time Switch** - Starts or resets timed operation, momentary switch.
- Heat Switch** - Selects manual or timed control of heat system.
- Gas Switch** - Selects manual or timed control of gas system.
- Time Light** - Green, indicates timed operation in progress.
- Alert Light** - Red, indicates timed operation complete or inactive.
- Heat Light** - Amber, indicates heat system is active.
- Gas Light** - Amber, indicates gas system is active.



Type Z-Purge Bath Operation - Optional

What It Does

The Type-Z Purged system prevents ignition of flammable materials caused by contact with electrical components inside the heating unit.

How It Works

The concept behind this purge system is to create a small positive pressure gradient inside the bath case. By carefully sealing the heating unit or control enclosure, a small flow of clean air or inert gas will create a slight positive pressure within the enclosure. It is important to note that there is constant leakage out of the enclosure. In this way the enclosure is continually purged. The pressure gradient prevents flammable vapors and occasional spills from entering the enclosure where arcing components or high surface temperature heaters might cause ignition. The use of an inert gas such as nitrogen enhances the technique by removing all oxygen from the enclosure. By purging the enclosure for 10 minutes, the gas volume within the enclosure is replaced multiple times ensuring that no flammable vapors remain which may have entered while the purge system was inactive.

Operating Procedure

1. Turn on the gas flow to the Z-Purge System. Purge gas may be clean air or inert gas such as Nitrogen. The use of Nitrogen is recommended.
2. Adjust the gas flow until 0.5 inches water pressure is maintained on the gauge mounted on the heating unit.
3. Purge the bath for 10 minutes before engaging the electrical system.
4. After 10 minutes the gas flow may be adjusted to 0.1
5. Turn on the electrical heating unit. The purge rate must be maintained.
6. Proceed to the next section.

Planning and Preparation

It is important to thoroughly understand the procedures and equipment operation prior to the use of the equipment. High speed nitrogen evaporation requires a balance of sample volume, nitrogen flow, bath temperature, needle position and adjustment. Improper use can impair performance, contaminate samples or result in loss of samples. Environmental conditions are also important, examples include hood airborne contaminants, gas purge purity, and sample handling procedures. If you are unfamiliar with the use of the MULTIVAP System or are working with a new procedure, it is recommended that a trial run be made using a sample blank to determine optimal operating conditions.

The MULTIVAP System is designed to handle multiple samples simultaneously up to the capacity of the equipment. Glass or plastic tubes from 10 to 30mm OD and up to 150mm height may be accommodated. Centrifuge tubes, scintillation vials, and small beakers may also be used. Choice of SS needles or disposable glass pipets (fittings) are available.

The MULTIVAP System is manufactured utilizing inert materials. FDA approved Phthalate free tubing is used on the manifold. The black connector tube is polyurethane and internal tubing is polyethylene, both of which are Phthalate free.

CAUTION!!!

Samples containing ether based, fuel, munitions, or other extremely flammable or explosive materials, compounds, or residues should not be used in this equipment unless the heating unit is equipped with the TYPE -Z Purged Intrinsically Safe Bath Option.

Even equipped with this option, extreme care and caution must be exercised when using these materials. The equipment must be placed in a location with adequate ventilation and safe guards, recommendations include fire suppression system, shatter proof glass, and adequate shielding for personnel. No other electronic devices should in the same location unless they are either Z-Purge protected or are explosion proof. No flammable solvents should be stored in this location. Materials capable of forming peroxides prior to or during evaporation must be stabilized with sufficient anti-oxidant or they should not be used.

Under no circumstances should this equipment be used with materials capable of auto ignition below 150 Degrees Centigrade including materials containing peroxides.

Please Contact Organomation Associates Technical Support if you have any questions concerning the use of TYPE-Z Purged equipment or questionable materials in OAI equipment.

Bath Operation

1. Press the reset button on the GFCI (if present).
2. Turn the bath rocker switch on.
3. **Digital Electronic Control** - Adjust the digital controller to the desired temperature set point.

The controller set point may be adjusted by depressing the “*” on the front panel and depressing the up or down arrow keys to the desired temperature. Release the “*” key when the temperature desired is shown on the display. This setting will be retained even after the system is turned off.

To view the current set point, depress and hold the “*” key. Release when done.

4. Manual Gas and Heat Control
 - A) To operate the heat system manually, depress the heat switch to the lower position. The Amber heat light will glow indicating the heat system is active. Temperature will be controlled by the digital temperature controller.
 - B) To operate the gas system manually, depress the gas switch to the lower position. The Amber gas light will glow indicating the gas system is active. The gas system is controlled by a solenoid valve located within the control box. When active the solenoid is open allowing gas flow to the flow meter and subsequently to the needle valves on the instrument.
 - C) To turn off either service, simply return the switches to the middle “OFF” position.

Bath Operation

5. Timed Gas and Heat Control

The Time control system allows several operating modes which can be set for different operations. The timer may be used to preheat the bath in the morning prior to use, to shut down the system after a specific period of time (unattended operation), or for non-dryness endpoint operations.

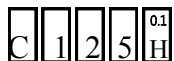
Preheat Bath Timed Operation

To begin heating the bath automatically prior to use the following morning, please follow the procedures below.

- A) Turn the bath off.
- B) Set the left hand timer dial to program "C". Program C is DELAY / OPERATE time function.
- C) Set the right hand dial to 0.1H. This will allow time settings to tenths. The three center dials may be set to the correct number of hours with the right hand most dial representing 0.1 hours. Calculate the amount of time that will elapse from the point the bath will be left until it will be needed the following day less 1 hour for heat up time.

Example: You leave at 5:30 PM and plan to arrive at 7:00 AM and want the bath heated and ready to go.

Elapsed time is 13.5 hours less 1 hour for heating leaves 12.5 hours. Set the timer as follows:



- D) Set the heat switch to timed operation
- E) Set the gas switch to the middle position (OFF).
- F) Turn the main power switch on.
- G) Press the start switch to begin the timed countdown operation. At the completion of the operation the bath heat will be turned on automatically.

Bath Operation (continued)

5. Timed Gas and Heat Control (Continued)

Automatic shutdown of gas or heat services - unattended operation

To shut down the bath services after a period of time during a sample evaporative run, ideal when each sample is to be taken to dryness and the operator will not be present at the completion of the run. Please follow the procedures below.

- A) Set the left hand timer dial to program "H". Program H is an OPERATE / STOP time function.
- B) Set the right hand dial to the time increment (seconds, minutes, hours, or tenths of same) which is most ideal for the period necessary to process the sample. The three center dials may be set to the correct amount of time to complete the run. As most samples will vary slightly in their evaporative times to dryness an addition period of time should be allowed prior to shutdown. Ten to twenty minutes should be adequate.

Example: You wish to process 18 samples in 16 x 100mm test tubes to dryness. Experience has shown that this takes approximately 25 minutes to complete. As you are expected in a meeting which may take an hour or more, you should use the automatic time system as there is no need to waste unnecessary gas flow:

Evaporation time is 25 minutes plus 10 minutes for variance, this gives 35 minutes. Set the timer as follows:

H	0	3	5	M
---	---	---	---	---

- C) Set the heat switch to timed operation or manual to bypass timed control.
- D) Set the gas switch to the timed position.
- E) Follow instrument instruction procedures for flow meter and needle valve settings.
- F) Press the start switch to begin the timed countdown operation. At the completion of the operation the gas flow will be turned off automatically.

NOTE: To stop a timed run at any point simply push the reset switch.

Bath Operation (continued)

5. Timed Gas and Heat Control (Continued)

Non-dryness automated endpoint - unattended operation

The MULTIVAP system may be used for timed non-dryness endpoint evaporation. In order for this operation to be successful the following parameters must be maintained.

Test Tube Size -	All tubes must be the same size
Sample Volume -	All sample volumes must be equal
Gas Flow Rate -	Must be the same per sample / per position / per run
Bath temperature -	The same set point must be used for each run

A trial run must be made to determine the time required to obtain the specific endpoint desired. Careful notes should be maintained on all operating conditions. Sample size, volume, and gas flow are the most critical, with gas flow being the most difficult to control. Please follow the procedures outlined in the previous section for operation of the timed system with unattended operation and shut down.

The following procedures will help to improve accuracy for each run.

- A) Set the pressure regulator to a position high enough to meet all flow requirements 20 - 30 PSIG should be sufficient for most applications.
- B) Open each row with toggle switch
- C) Gas flow to each position should be increased to 0.5 LPM / Position.
- D) Samples should be equally distributed around the bath.
- E) Maintain a log of all operating conditions and positions for future use.

Experimentation has demonstrated that evaporation rate at a given temperature range is largely a function of gas flow rate, 92%. Minor fluctuation in temperature +/- 2 degrees Celsius have little impact on rate, less than 8%. At endpoint, evaporative losses by heat alone are negligible for short periods of time, 10 - 30 minutes, except for very volatile compounds.

Instrument Operation

1. Turn on the heating and gas control system.
2. Adjust the digital temperature control to the desired temperature. For samples which are not heat sensitive, adjust the controller to a temperature which is two degrees below the boiling point of the sample. For heat sensitive materials a lower temperature may be used.
3. Set the heat switch to manual and allow the heating unit temperature to stabilize.
4. Close the flow meter valve.
5. Raise the Manifold to its highest position (Loosen side knobs, move manifold, retighten)
6. Install the SS needles or pipets if not already in place. Reference the instrument setup section for detailed needle or pipet installation instructions.
7. Close all the gas toggle valves located on top of the manifold. Valves are closed when the toggle is flipped towards the front of the unit.
8. Open the valves for the rows which are to be used. To open the valves, flip the toggle towards the rear of the unit
9. Unused positions in a single row may be plugged with the luer stops provided. It is best to have the single unfilled row on the outside edge to facilitate needle and luer plug addition or removal.
10. Turn the gas switch on the control panel to manual.
11. Lower the manifold over the test tubes until the needle tips are 0.25" (6mm) from the sample surface.
12. Open the flow meter needle valve until a moderate divit appears on the solution surface. The flow should be reduced if any splashing or droplets appear on the test tube wall above the solution surface.

Instrument Operation (continued)

15. When using 19 gauge needles a minimum flow of 0.3 LPM per sample is recommended. Higher flows may be used as desired and is recommended for larger needle sizes. High flows will improve evaporation rate however needle tip to sample surface distance will have to be increased to avoid splashing.
16. For manual operation the instrument may be left as is with both heating and gas switches set to manual. For timed operations, make the necessary adjustments to the timer and press the start button on the control panel. Reference the timed operation instructions in the bath operation section for proper use.
17. When the evaporation is complete, turn off the heating unit and gas flow.
18. Raise the manifold to its highest position
19. The unit may now be recalibrated and loaded for another run.

Additional inserts for different glassware sizes are available from Organomation.

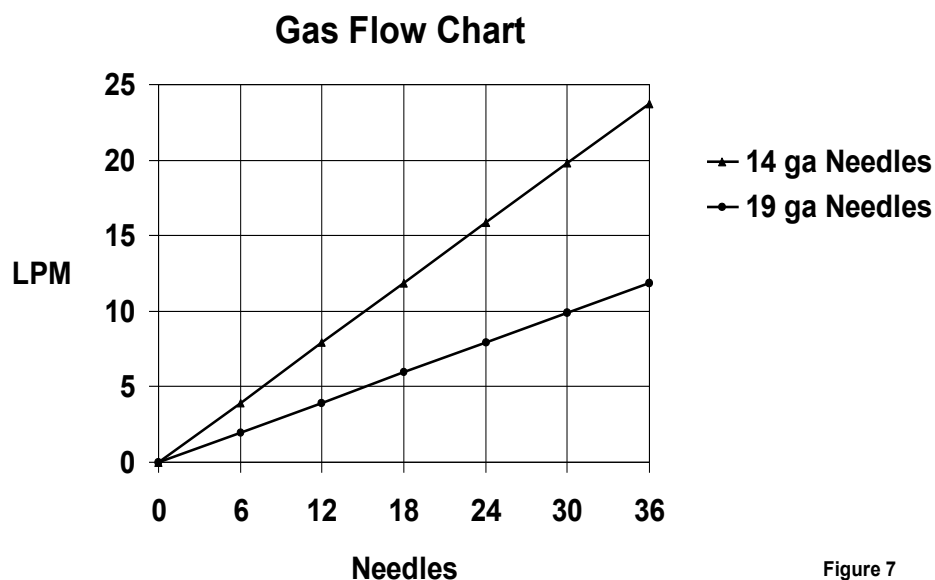


Figure 7

Maintenance and Cleaning

The MULTIVAP Evaporation system is manufactured from extremely durable materials and may last for years if operated and maintained properly. The following guidelines are recommended for use with MULTIVAP systems.

Instrument & Bath - The anodized aluminum components may be cleaned with a non-abrasive scouring pad followed by damp cloth wipe with clean water.

PTFE coated parts (black in color) or painted surfaces (blue) should be cleaned with non-abrasive materials only, otherwise scratching will result and the coating will be compromised.

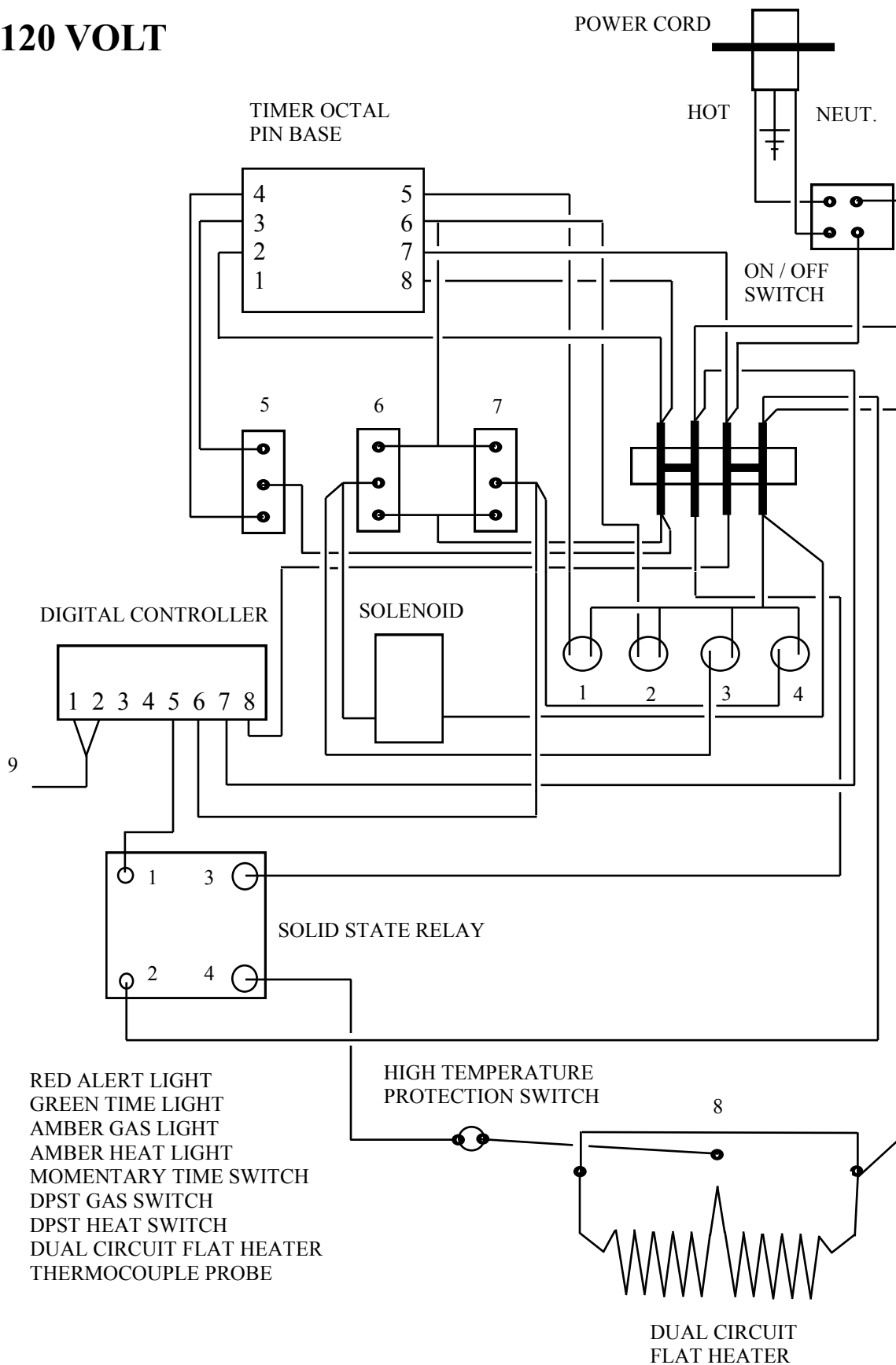
Needles- Needles should be solvent cleaned after every use to reduce the chance of contamination. Solvent rinsing, autoclaving, and Soxhlet Extracting are viable techniques.

Acidic Environment - When in contact with or exposed to acidic materials, vapors, or samples. The instrument should be cleaned immediately after use and neutralized with a suitable mild base solution of sodium bicarbonate or similar material followed by a clean water wipe. Prolonged contact with acidic materials may damage the instrument unless precautions are taken.

Immersion - The bath case is water resistant, not water tight. Under no circumstances should the bath be immersed in any liquid or placed in a location where this may occur.

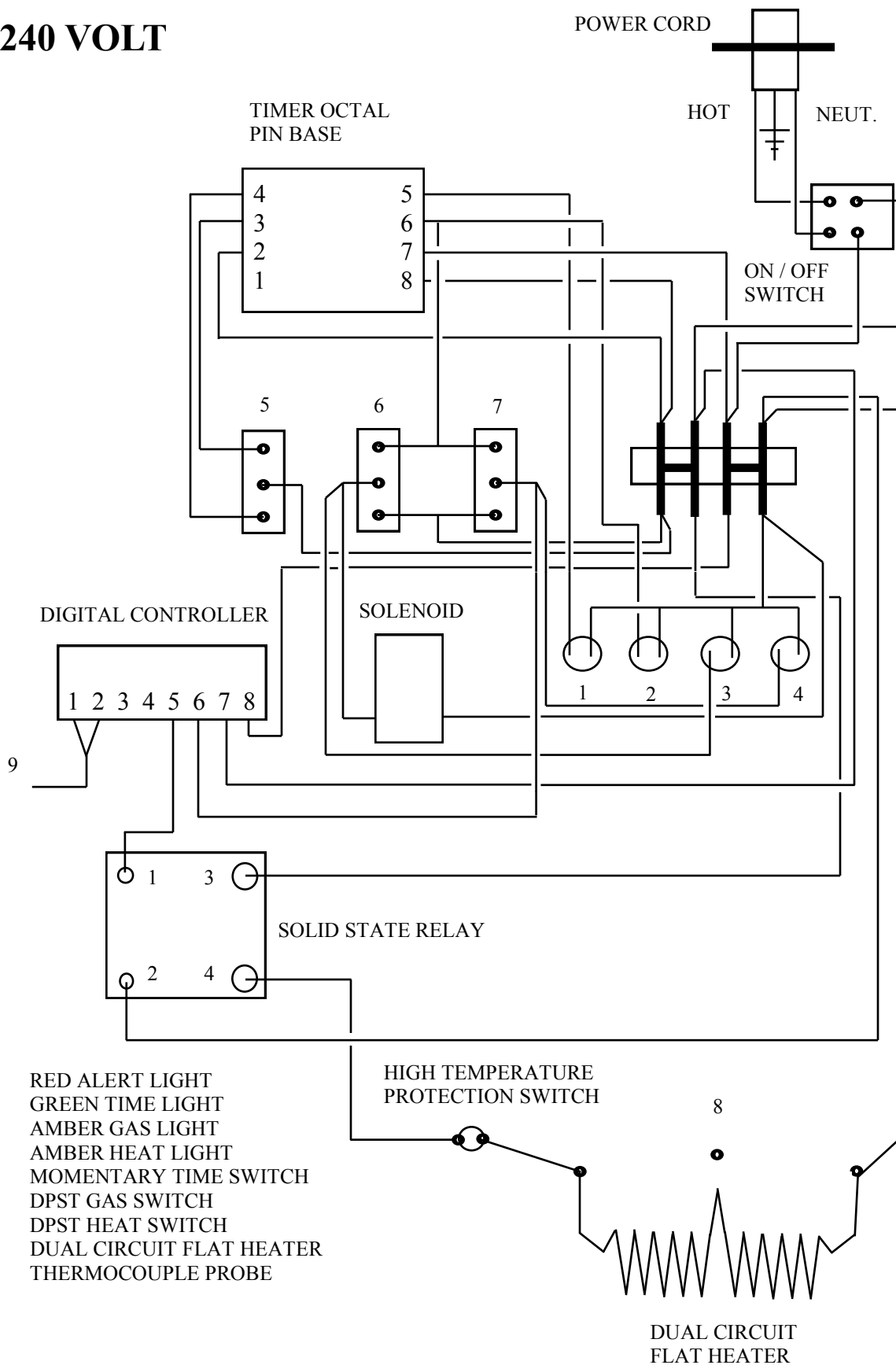
SYMPTOMS	CAUSES	SOLUTIONS
No Power to bath.	Electrical outlet not energized. Bath power cord not plugged in. GFCI not reset. Internal electrical fault.	Energize electrical outlet. Plug in bath power cord. Reset switch on GFCI. Contact OAI for instructions.
Bath does not heat. (heat light is on)	Improper control setting Bad wire connection. Defective digital temperature control or relay.	Check temperature setting Bath will require service, contact OAI for instructions.
No temperature control. (temperature continues to rise)	Defective controller	Replace controller, contact OAI for instructions.
Bath will not heat above 65 - 75 C.	One of two heaters defective. Defective high temp. switch Defective controller	Replace heater, switch, or controller, contact OAI for instructions.
Rust in bath or equipment.	Use of acidic materials in or near equipment.	Clean carefully with steel wool. Remove source of acidic presence. Return unit to factory to be coated in PTFE.
Phthalate Contamination	Human error	Exercise better handling procedures, avoid latex gloves, hand cream, rubber tubing.
Inconsistent evaporation rates. (or excessive Nitrogen use)	Nitrogen leaks. Missing needles Incorrectly seated hoist assembly	Check all connections, soap/water. Use luer plugs for positions not in use or turn off toggle switch to row Lift up assembly and reposition

120 VOLT



- 1 RED ALERT LIGHT
- 2 GREEN TIME LIGHT
- 3 AMBER GAS LIGHT
- 4 AMBER HEAT LIGHT
- 5 MOMENTARY TIME SWITCH
- 6 DPST GAS SWITCH
- 7 DPST HEAT SWITCH
- 8 DUAL CIRCUIT FLAT HEATER
- 9 THERMOCOUPLE PROBE

240 VOLT



- 1 RED ALERT LIGHT
- 2 GREEN TIME LIGHT
- 3 AMBER GAS LIGHT
- 4 AMBER HEAT LIGHT
- 5 MOMENTARY TIME SWITCH
- 6 DPST GAS SWITCH
- 7 DPST HEAT SWITCH
- 8 DUAL CIRCUIT FLAT HEATER
- 9 THERMOCOUPLE PROBE

Service and Returns

In the event a product purchased from Organomation needs service or must be returned please follow the outlined procedures below.

1) **Contact Organomation Technical Support Department**

Before returning any product to Organomation Associates for any reason, please contact the Technical Support Department, toll free at 888-838-7300 or at sales@organomation.com. Support is available Monday through Friday from 8:30 AM to 4:30 PM EST. Support is available free of charge to customers of Organomation in good standing for all products manufactured by Organomation.

2) **Pack the product for return shipment**

The product should be packaged in its original shipping carton if available. If other packaging is required, use a suitable shipping container which will allow a minimum of two (2) inches clearance between the product and the side walls of the shipping carton. Peanuts, semi rigid foam, cardboard, and other items may be used inside for packaging. Care should be taken when packaging heavy items. Some packaging, such as peanuts, will allow the item to shift in transit and may result in damage.

3) **Insurance**

Most common carriers offer insurance. UPS and Federal Express automatically insure your product up to \$100.00 without charge. It is highly recommended that you insure your product. **Organomation is not liable for any return shipping damages.**

4) **Documentation**

When returning items to Organomation, Return Authorization form must be included with the following information: Contact persons name and phone number, return address, and statement of the problem.

5) **How will your return be handled?**

Organomation will evaluate the returned item for damage. If the return is a repair, the product will be examined for problems and a repair estimate will be made. The contact person will be contacted, at which time a Purchase Order will be requested. After the PO is issued, the product will be repaired and return shipped. Most repairs are done within a 24 hour period. Return for credit items will be evaluated and your account credited after the item is received. The contact person will be notified immediately in the event any shipping damage has occurred. A restocking fee will be assessed on all returns after 30 days, contact OAI for return authorization and costs prior to return.

Shipping - Claims for damage and shortage

Organomation Associates Inc. makes a sincere effort to ensure your purchase is properly packed and all items listed on the packing slip are in fact enclosed with the shipment. In the event that your purchase is damaged or if any items are missing, please follow the procedures below.

- 1) All packaging materials must be retained until the issue is resolved.
- 2) Thoroughly search all packing materials for the missing items. Review your packing list for back ordered items and the manual for a list of items affiliated with your purchase.
- 3) Contact Organomation immediately at 888-838-7300 or sales@organomation.com
- 4) If a damaged item needs to be replaced, Organomation will send this item under warranty at no charge. The damaged item must be returned to Organomation. Please follow the instructions listed in the Service and Returns section. **Important - items not returned or which are further damaged or destroyed in transit are the responsibility of the customer and will be billable.**
- 5) No claims for shipping damage or shortage will be accepted after 15 days of receipt of the items by the purchaser.

All items should be returned to:

**Organomation Associates, Inc.
266 River Road West
Berlin, MA 01503**

An Return Authorization Number (RAN) is required prior to all returns.

Specifications

Electrical Requirements:	120 or 240 VAC single phase, 50 - 60 Hz. 3 wire grounded outlet required. GFCI (Ground Fault Circuit Interrupter) optional. Heating system 600 W*
	* 240V units divide wattage by 2.
	Optional EC compliance EN55014.
Electrical Compliance's: (as marked on bath)	none
Water Services Required:	
Gas Services Required:	Nitrogen, clean air, or other inert gas, 5 - 30 Psig, adjustable. Flow indication standard with all complete MULTIVAP systems. Quiet air compressor available.
Sample Sizes Accepted:	Glass or Plastic Test Tubes, 10–30mm Dia. x 10-150mm Long Scintillation Vials. Centrifuge Tubes (size range above) Auto sampler vials (size range above) Consult OAI for optional smaller & larger sizes.
Sample Types Utilized:	Organic Solvents with Boiling Point range 30 - 140 Celsius. Water and aqueous solutions. Strong acidic or base materials, PTFE coating required - consult OAI.
Safety Provisions	3 wire grounded power cord. High Temperature Protection Switch Stainless Steel and Aluminum construction. Digital temperature controlled heating system. Optional PTFE Coating Optional Type-Z intrinsically safe bath purge.

CE Declaration of Conformity Revised June 1, 2015

We, Organomation Associates Inc a corporation registered in Massachusetts, United States of America, declare under sole responsibility that the following equipment to which this declaration relates, meets the principal protection requirements and is in conformity with relevant sections of the applicable CE standards and other normative documents. If changes are made to the products covered by this declaration then the declaration is no longer valid.

Equipment type: Laboratory sample preparation instruments.
Bench top size, multiple sample position.
Analytical evaporators and extractors.


Model(s): N-EVAP Nitrogen evaporator models:
11106, 11155, 11250, 11634, 11645
MULTIVAP Nitrogen evaporator models:
11364, 11300, 11809, 11830, 11848, 11880
11801, 11803, 11815, 11824
S-EVAP solvent evaporator models:
12060, 12080, 12008
12027, 12037, 12010, 12018, 12048

Rot-X-Tract-S solid-liquid extractor models:
13070, 13090, 13008
Rot-X-Tract-L liquid-liquid extractor models:
13318, 13308

All of the above wired for 110 and 220 volts (-2 option code).
All of the above with dry bath and aluminum beads (-DA option code).
All of the above with acid resistant coatings (-RT option code).
All of the above with intrinsically safe, purged bath case (-Z option code).

EC Directives and Amendments: 89/336/EEC - Electromagnetic Compatibility Directive (EMC).

Harmonized Standards and IEC publications used: EN61326, EN61010-1

Authorized signature	Title	Date
	President	June 1, 2015